



School Safety Drill Record 2023-2024

School Name: Beacon Tree Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

Conducted by: Jena Lenz	Date: 9.8.23	Time: 2:00
Conducted by: Kristina Cottrell	Date: 9.28.23	Time: 10:00
Conducted by: Kristy Marks	Date: 10.11.23	Time: 2:00
Conducted by:	Date:	Time:
Conducted by:	Date:	Time:

Tornado Safety Drill

(one shall occur in March)

Conducted by: Jena Lenz	Date: 2.7.24	Time: 10:00 a.m.
Conducted by: Jena Lenz	Date: 3-20-2024	Time: 1:00 p.m.

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

Conducted by: Jena Lenz	Date: 9.15.23	Time: 2:30
Conducted by: Jena Lenz	Date: 11.17.23	Time: 10:00
Conducted by:	Date:	Time:

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

Jena Lenz

Principal's Signature

Printed Name

